

# CROSS RIVER ACADEMY

## REQUEST FOR FORMAL DIPLOMA

Please allow 2-3 weeks for processing and delivery. If you would like to place a rush order, there is an additional charge of \$25.00. All grades and attendance must be in the office before a diploma can be ordered. Graduating Seniors MUST have grades in by May 10 for a May 25 graduation date.

**PLEASE CHECK A BOX BELOW:**

**REGULAR DIPLOMA (NO CHARGE)**

**FORMAL DIPLOMA (SEE PRICE LIST)**

**STUDENT NAME** (as you would like for it to appear on the diploma):

Date of Request: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Cell No: \_\_\_\_\_

**The cost for a formal diploma is \$55.00.** This includes a diploma professionally printed and suitable for framing and a padded diploma binder. These diplomas are specially ordered and payment is due with the order. Make checks payable to Bright Horizons Academy.

You may also order any of the following: (circle your choice)

<b>Tassel</b> Colors available:	<b>\$15</b>	<b>Navy/Gold</b> <b>White/Gold</b> <b>Black/Royal</b> <b>Red/White</b>	<b>Navy/White</b> <b>Red</b> <b>Royal/White</b> <b>Pink</b>	<b>Navy</b> <b>Black/Gold</b> <b>Royal/Red/White</b> <b>Black</b>	<b>Gold</b> <b>Black/White</b> <b>Royal</b> <b>White</b>	
<b>Cap with Tassel</b> (Choose Tassel Color Above)	<b>\$30</b>	<b>Cap Color:</b>	Black	Dark Navy	White	Royal
<b>Graduation Package</b> Cap & Gowns available in: (Choose Tassel Color Above)	<b>\$105</b>	(includes cap, gown, tassel, diploma and diploma cover)				
<b>Cap and Gown Only</b>	<b>\$60</b>	Black	White	Navy	Royal	
Gown size:		X-Small Large	Small X-Large	Medium XX-Large		
<b>Gold Honor Stole:</b>	<b>\$25</b>	<b>Gold Honor Medallion:</b>	<b>\$25</b>	<b>Double Honor Cord:</b>	<b>\$25</b>	
<b>RUSH FEE:</b>	<b>\$25</b>					

**DO NOT FORGET TO MARK THE COLOR OF THE TASSEL THAT YOU WANT, IF YOU ARE ORDERING ONE, OR ORDERING THE GRADUATION PACKAGE.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**A Tassel is included in Cap with Tassel, Graduation Package and Cap and Gown Only. If you would like a Tassel with any other order, please add the appropriate fee.**